



Back to school

Our plans for the September return



MESSAGE FROM THE HEAD

Dear Parents



Well, what a term! How I have wished for a crystal ball these last few months. We have made plans and more plans and then replanned as we guessed what the government guidance would be and how it would impact our school community. I do hope that one thing has been constant during this period, however, our unwavering dedication to do the very best for our pupils.

I was so pleased that the efforts made to re-open school safely for the children have been recognised by you. In the recent survey 96% of you agreed that your child benefited from going back to school, 96% agreed that the return to school process was well managed by the school, and 96% thought that every possible risk mitigation that the school could have taken was taken. Some of your lovely comments are included at the back of this document. Thank you also for the ideas and requests some of you made, as we turn our attention to September.

We do not know for certain what September will bring but we have made plans based on a number of scenarios and have closely followed the evolving government advice. By imagining and then planning for the different possible scenarios we will be faced with in September, I believe we are set up to step into the new academic year with confidence and vigour.

There are more details on our planning overleaf.

One overall reflection I have is that I want our school to preserve the best that came from this period – how the staff have adapted their educational methods, how we embraced a new way of doing things, how the pupils coped with uncertainty and change, and how we built a new and deeper relationship with you, our parent body. We will, of course, be continuing with our enhanced cleaning regime next year and you can help by making regular hand washing a part of your daily routine during the holidays.

With that context in mind, we will capitalise on what we have learned over the last few months, take our educational and wellbeing provision for your child to the next level, and prepare ourselves should a second wave require a localised lockdown.

Thank you once again for your support of the school this Summer Term, and for your encouragement and feedback. I wish you all a happy and safe summer and look forward to an exciting new academic year.

As ever, please let me know if you have any questions.

Kind regards

Rhian Ferriman

Mrs Ferriman
Head Teacher

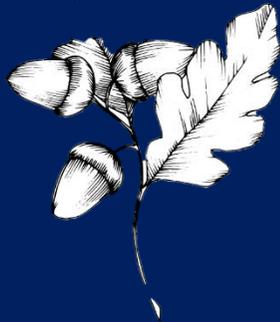


HOW WILL IT WORK?

We have done a large amount of scenario planning and we're confident we can get back to normal.

The latest government guidance recommends the return to a full timetable for all year groups in September.

This is great news and to the right is a summary of what we now know. This of course, needs to remain flexible to enable us to respond to changing conditions.



GUIDANCE SUMMARY

We have based our planning on the government guidance released on 13 July:

- Our pupils can return as full classes and we have the flexibility to join class groups together to create larger groups.
- Specialist teachers will be able to move between classes.
- Some of the features from this term will need to remain such as different entrances and exits for different year groups, as will a focus on hygiene and cleaning.
- School services such as catering and transport can start to return to relative normality with some adaptations to mitigate viral spread.
- Track and trace in schools will be a focus

Entrance and Exits

Side Entrance Gate for Nursery, Reception, Year 1 and Year 2 pupils.

Main Door for all pupils in Key Stage 2.

Pick up and Drop off Timetable

Years	School day	Drop off	Pick up
Year 5/6	8.50-3.40	8.30- 8.50	3.40
Year 3/4	8.50-3.30	8.30- 8.50	3.30
Year 2	8.50-3.25	8.30-8.50	3.25
Year 1	8.50-3.20	8.30-8.50	3.20
Reception	8.50-3.15	8.30-8.50	3.15
Nursery	8.45-3.00	8.30- 8.45	12.30/3.00

Drop off and pick up arrangements

Pupils in Nursery, Reception, Years 1 & 2 should be dropped off and collected from their respective classrooms.

Pupils in Key Stage 2 should enter and be collected at the front door.

All pupils not collected at the end of their school day will remain in their classrooms until 4pm after which time they will be registered in After School.

Where possible, families with more than one child should pick up using the oldest child's time slot. Younger siblings should be collected from their usual pick up points.

Parents cannot enter the school building. Staff will be at each entry point to receive and hand over the children.

Parents are asked to explain to their children that they will need to drop them off at the door and not accompany them in to the building.

Parents are requested to maintain distancing as they queue to drop off or collect their children.

The lower garden gate entrance will be in use again from September, but children will need to enter the building at their correct entry point.



UNIFORM AND KIT

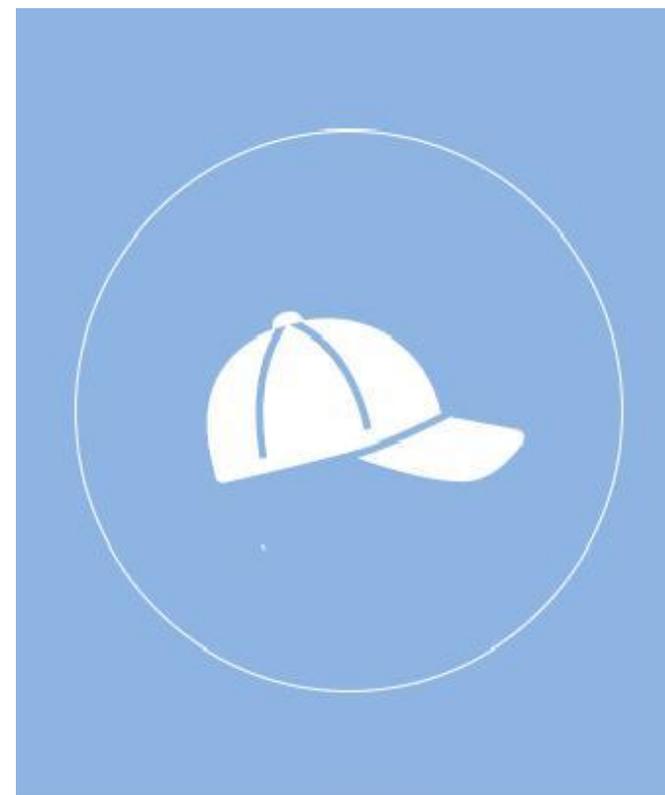
We are endeavouring to have as few personal items as possible travelling between home and school so please follow this guide:

There is now no need to wash your child's uniform daily as requested during the summer term

Yes	No
School uniform School coat (weather dependent) Water bottle (every day) Blazer (every day) PE kit (on PE days only) Overall (weekly) Wellies (to stay in school)	Book bags Sports bags Pencil cases Lunch boxes Books Toys

Detail

Item	Information
Water bottles	Will be sent home daily for cleaning. Please ensure your child's water bottle is of a size and design they can use without help and is labelled with their name.
Pens and pencils	Pupils will be given their own resources to use in school. Pencils and colours in Nursery and Reception will be changed daily
Toys	Soft toys will be put away. Other toys will be rotated daily or cleaned
Show and tell	Please do not bring items for show and tell or any toys from home



School uniform is provided by

J&S Products

74 Tycoch Road
 Sketty
 Swansea
 SA2 9EQ

Tel: 01792 206658

W: www.clothing-suppliers.co.uk

Specialist / peripatetic staff

Specialist and peripatetic teachers will be returning to school during the Autumn term enabling us to deliver the full curriculum.

Sport

All sports will resume. Sports matches with other schools will resume as soon as Government Guidelines allow. However, we do not envisage swimming lessons resuming in September. We will revise this as soon as Government Guidelines allow.

Catering

Thomas Franks will resume catering provision for all pupils in school. Lunch arrangements will be amended to mitigate the risk of larger groups of children eating together.

General Information

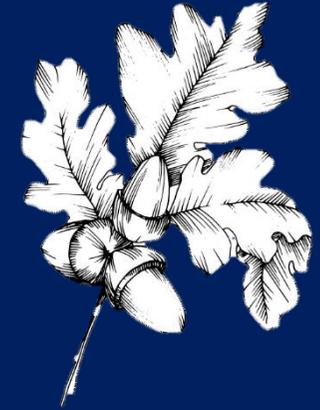
Parents/visitors to school

- Parents may not enter the school building. Please telephone or email if at all possible rather than visit the office.
- For your safety and that of the office staff, visits to the school office should be made by prior arrangement.
- Visits to the school office made by prior arrangement should be made through the front door of the school.
- If another visitor is already in the school office, you may be asked to wait at the front door.
- Sneeze guards have been fitted to the Reception desk for your protection and that of staff.

Transport

Transport will not be resuming immediately. Please contact the school office if you are considering using home-school transport next term.

WRAP AROUND CARE



Early Bird

- Early Bird will resume enabling you to drop your child off at school between 8.00am and 8.30am. Nursery and Reception will be in their own rooms, Years 1 & 2 in Y2 room, Years 3 & 4 in Y3 room and Years 5 & 6 in Y5D room. Parents will still not be able to come into school, so please ring the front doorbell or side gate buzzer and a member of staff will assist you. From 8.30 pupils will be in their respective classrooms with their own teacher.

After School

- After School will resume and runs from 3.30pm to 6.00pm daily. Tea will be available for any children staying after 4.00pm. When collecting your child, please use the side gate entrance.

Bookings for After School

- Please note that from September all wraparound care will be bookable in advance through our new app. Further details on this will follow before September.

Clubs and Activities

- The clubs and activities programme is being planned currently and more details will be sent out over the holiday.



WHAT IF I HAVE ANY QUERIES OVER THE SUMMER HOLIDAYS?

The office staff will be available over the summer break, checking the phone and email messages at least every other day, so do please get in touch with any queries if you need to.

WHAT ABOUT LOCAL LOCKDOWNS?

We are planning in detail what happens if the school needs to temporarily close in the case of an outbreak or localised lockdown. If the call comes we can respond quickly, following a pre-agreed plan. In this case, online and remote learning will resume using Tapestry, Seesaw and Teams as before.

DOES MY CHILD NEED TO HAVE HIS/ HER TEMPERATURE TAKEN DAILY?

The government guidance says no. However if your child shows signs of being unwell in any way they will be unable to come in to school.

WHAT ARE THE PROCEDURES FOR ILLNESS AND FIRST AID?

All first aid will be carried out in the classroom as class teachers are trained First Aiders. There is a designated isolation room in case of illness.

WHAT ABOUT INFECTION CONTROL?

We will continue our robust cleaning regime next year and work closely with our cleaning staff to ensure every possible risk mitigation is taken. We are also reviewing our infection control procedures over the summer to allow us to track confirmed or suspected cases and communicate with parents in the smoothest way possible.

WHAT IS YOUR CLEANING REGIME?

We have a robust cleaning regime throughout the school day with a focus on bathrooms and high-touch areas. At the end of the day we also repeat this and pay particular attention to the common areas of the school. In the instance of a confirmed COVID-19 case we will do a deep clean which will include all surface areas and carpets. In all cases we use coronavirus approved disinfectants/aerosols, and our cleaners have ordered sufficient stocks.



WILL THERE STILL BE A FEE FREEZE FOR NEXT YEAR?

Yes. Given the exceptional circumstances, the economic situation and the value we place on our relationship with our parent cohort there will be no fee increase for the 2020/21 school year.

HOW WILL CHILDREN CATCH UP?

We are proud that the curriculum has been delivered throughout the lockdown period; however we will assess the children's progress in September when we return fully to assess any gaps in learning.

WILL SCHOOL TRANSPORT RESUME?

Yes. However this may not resume until October half term. We are following government advice and working with the Cognita transport department. Risk mitigations we will be investigating will include suitability of face coverings, cleaning regimes and route reviews.

ARE SPORTS, CLUBS & TRIPS RETURNING?

Yes, where possible. We are keen to return to 'business as usual' as much as possible, and this component of education is important.

Sports and clubs can generally re-start, although there are some restrictions and adaptations that we will need to put in place. We are also planning to have a slightly adapted wrap around care offer and after school club provision.

We will monitor government advice on school trips and visits as it is published. However, at Oakleigh House we do not envisage trips resuming until Spring 2021. Provisional dates for our residentials will be planned into the school annual calendar, just in case guidance changes.

RETURN TO SCHOOL SURVEY RESULTS

96% of parents agreed that their child benefitted returning to school

88% of parents agreed that their family benefitted from the return to school

96% of parents agreed that the return to school process was well managed by the school

96% of parents agreed every possible risk mitigation that could have been taken was taken by the school

THANK YOU FOR THE POSITIVE FEEDBACK

- *I would just like to thank all the teachers for their hard work during lockdown.*
- *The class teacher has been excellent throughout this reopening phase.*
- *The most important thing for us is that my child is in school as much as possible. Young people need connection, touch and closeness with others to thrive. Thank you.*
- *I hope everyone can go back to school full time in September.*
- *The children have missed their school and friends so much and it did so much good to have them experience school again.*

